

# Agenda



Contact Officer: Kathy Fiander

Tel: 01491 823649

Fax: 01491 823658

E-mail: [Kathy.fiander@southoxon.gov.uk](mailto:Kathy.fiander@southoxon.gov.uk)

Date: 18 June 2007

Website: [www.southoxon.gov.uk](http://www.southoxon.gov.uk)

A meeting of the

## **Audit and Corporate Governance Committee**

Will be held on **TUESDAY 26 JUNE 2007**

**AT 6.00pm**

**Council Chamber, Council Offices, Crowmarsh Gifford**

South Oxfordshire District Council aims to increase access to its public meetings. This meeting will be broadcast live on the Council's website and the record archived for future viewing. You can view this broadcast at [www.southoxon.gov.uk](http://www.southoxon.gov.uk). Reports can be accessed on the website: [www.southoxon.gov.uk](http://www.southoxon.gov.uk). You can contact the officer named above for printed copies.

### **Members of the Audit and Corporate Governance Committee**

Ms F Aska	Mrs J Carr	Mr P Greene	Mr C Hood
Ms J Bland	Mr P Cross	Mr M Harris	Mr R Peasgood
Mr F Bloomfield	Mrs M Davies	Mr P Harrison	Ms A Purse
Mr D Bretherton			

### **Substitutes:**

<i>Mrs S Cooper</i>	<i>Mr A Hodgson</i>	<i>Mrs J Murphy</i>	<i>Mrs P Tomlinson</i>
<i>Mr T Harbour</i>	<i>Mr I Lokhon</i>	<i>Mr J Nowell-Smith</i>	<i>Mr D Turner</i>

***A training session on the Statement of Accounts will take place at 5.00 pm***

1. **Apologies**
2. **Election of Chairman for the 2007/08 municipal year**
3. Election of Vice Chairman for the **2007/08 municipal year**
4. **Declarations of interest**
5. **Minutes 12 March 2007 and 11 April 2007**

Minutes previously circulated

#### **ITEMS TO BE CONSIDERED WITH THE PUBLIC PRESENT**

6. **Internal audit report**

**Purpose: to consider the outcome of recent internal audit activity (report attached)**

7. **Audit and inspection plan 2007/08**

Purpose: to consider the plan of the Audit Commission Relationship Manager and appointed auditor setting out the audit and inspection work proposed for the 2007/08 financial year (**report attached**)

8. **Statement of Accounts for 2006/07**

Purpose: to approve the Statement of Accounts subject to final audit and agree that the Chairman sign them (**report to follow**)

9. **Appointment of a complaints panel**

This Committee's terms of reference include the consideration of complaints under the Council's complaints procedure. A panel of three councillors will consider a complaint when required to do so (minute 22 of the Audit and Corporate Governance Committee dated 13 December 2006 refers).

A complaint has been received that needs consideration by a panel.  
The Committee will be asked to consider the setting up of a panel to deal with the complaint.

MARGARET REED

Head of Legal and Democratic Services